

# APPLICATION GUIDE

## CHILDREN FILM SOCIETY

**BRITISH COUNCIL**

**GOVERNMENT OF NEPAL  
MINISTRY OF COMMUNICATION AND INFORMATION TECHNOLOGY  
FILM DEVELOPMENT BOARD**

**INTO FILM**

**CHILDREN  
FILM  
SOCIETY**  
बाल चलचित्र समिति  
**PRESENTS**

**YOUNG  
FILM  
MENTORS**

**A TRAIN-THE-TRAINER  
WORKSHOP FOR THOSE  
INTERESTED IN INTRODUCING  
YOUNG PEOPLE TO THE POWER  
OF FILMS.**

**DEADLINE:  
5 JUNE 2022**

**WORKSHOP DATE:  
10 - 12 JUNE 2022**  
FILM DEVELOPMENT BOARD, KATHMANDU.

**#CFSNEPAL #YOUNGFILM**  
QUERIES: CFS@FILM.GOV.NP

*This guide covers key details of the opportunity. We have compiled questions to give you clarity on the programme, its objectives and aims as well as provide relevant information on the finer details that might help you decide if this opportunity is for you.*

*At the end of the document, we have included the application questions which you may review before starting on your submission. You may also choose to fill out the questions in a word file and email it to us (Subject: CFS Workshop Application\_[your name]) if you do not find the online form accessible. There are only limited seats available, and placements will be competitive. We hope this guideline prepares you for a successful submission. Good luck!*

## What is the Children Film Society?

The Children Film Society is an initiative of the Film Development Board and the British Council. It aims to bring the power of film to young people across the country. It was established in 2022 to introduce filmmaking, film history, mentoring and resources to children, educators, mentors and other stakeholders. It is guided by the [Camara Chica](#), a young film programme from Into Film, UK. Camara Chica is referred to as Camera Sika (Learn the camera) in Nepal.

## What is young film?

By young film we mean films made by young people under the age of 18. Camera Sika has a collection of films from Nepal online, you can view these [here](#).

Children Film Society also covers films made by adults for children but with this opportunity we want to help mentors to facilitate young people's filmmaking.

## What is the Young Film Mentors training?

It is a three-day training facilitated by experts who have been working with young people through the Camera Sika project in Nepal. Over the course of the training, participants will review the five-day workshop curriculum designed for Nepal. They will learn to create safe spaces of learning with practical exercises and a collaborative spirit. Training will include viewing young films made between 2020-2022 by young people in Nepal, UK and South Asia.

It is happening from **10 - 12 June 2022 (Friday to Sunday)**. Timings will be **10 - 5 pm** with breaks.

## What do you mean by mentors?

Mentors are experts who have the necessary skills, motivations and proficiency to facilitate young filmmaking.

## What will the Young Film Mentors sessions cover?

Facilitators will cover many topics and themes. We expect to have dedicated sessions on mentoring and safeguarding. There will be plenty of group activities, film watching and discussions in between. We will share an overview with selected participants with their placement email.

## How will the training and mentoring sessions be delivered?

The training is a physical event. It is organized at the Film Development Board office in Chabahil, Kathmandu. Mentoring will continue virtually after the training.

## Who are the facilitators?

A team of facilitators will be conducting sessions for participants in the three days. This includes experts from Nepal and the UK. Lead facilitators are mentors who have been trained by Into Film, UK, and have worked with the Camera Sika project since 2019 and have experience of working with young people on film.

## What is Camera Sika?

Camera Sika is a project initiated by the British Council and Into Film (UK) in Nepal with support from the Film Development Board. Over three years, the pilot has introduced young filmmaking to over a dozen schools and hundreds of children. It has trained 14 mentors and created a growing list of Nepali young films. The project has evolved in the last three years and aims to now serve as a foundation on which to advance Children Film Society goals. Camera Sika is based on Into Film's Camera Chica programme, which is active in several countries across the world.

[Learn more about Camera Sika \(Nepal\)](#)

[Learn more about Camera Chica \(UK\)](#)

[Watch Climate Change Films from 2021 here](#)

## How does the Young Film Mentors opportunity advance CFS goals?

Up to 30 people will be trained. These mentors will have the skills and access to promote young filmmaking in their communities/localities. CFS will continue to provide resources, platforms, and networks for the mentors to realise personal projects with young collaborators. This process will ensure that independent professionals can sustain the national programme leading to many more young films being produced across the country with new filmmakers. Other workshops are planned for the near future.

## Who can apply for this opportunity?

We are looking for professionals active in any field with strong interest in media, community development and creative education. Background in film, arts education and other creative fields is not necessary but helpful. Those who can tentatively show how this training will contribute their personal or professional ambition.

## I don't have filmmaking experience. Can I still apply?

Yes, you can. Most of us are now familiar with media making because of our social media lives and use of cellular phones. Basic understanding is sufficient, Young Film Mentors need to be sure of how to educate young people about filmmaking and do not need to make films themselves. We will be covering basics in the training but will not go too in depth.

## What is expected from participants?

Selected participants must commit to participating fully in all sessions. Timings will be 10 AM to 5 PM with breaks for lunch and refreshments. If you need to commute long distances, then please make sure to notify the CFS team if you receive a placement.

Selected participants need to be able to provide a police report and need to self-declare in the application that they haven't been convicted of any crime in Nepal or abroad. This to manage any risks with safeguarding. Please read below to learn more about what safeguarding means.

[Police report for Nepali citizens can be applied here](#)

## What does safeguarding mean?

By safeguarding we mean protecting vulnerable people from any form of harm or abuse. This includes young people as well as adults at risk (because of various socio-cultural and economic factors some are at higher risks of abuse and exploitation). CFS has zero tolerance to safeguarding incidents and hopes Young Film Mentors uphold our values to provide a safe learning space for young people.

## Do I need to pay for participation?

Young Film Mentors training is completely free. The full-day programme will include lunch and refreshments. We will be covering travel costs, meals and accommodation for out-of-Valley participants. Kathmandu Valley based participants will be expected to commute to the venue in Chabahil. They may be provided a travel stipend (on needs basis only).

## Will I require any technical equipment for the training?

No, you do not require any equipment to participate. That said the facilitators might encourage you to make use of your phone camera during some of the activities during the workshops sessions.

## Where can I learn about filmmaking?

You can visit [Camera Sika](#) or [Into film](#) website to access our past resources. A new webpage will be launched from Film Development Board where resources will be brought into one place. This will launch in June 2022.

All participants will receive a print version of the CFS Resource Manual during the training. Facilitators will also share a list of online resources that will be helpful for learning more about filmmaking.

New resources and material will be developed and released through British Council and Film Development Board channels (website, social media)

[Camera Sika - How to Make a Film series](#)

## Which language will be used for the workshop?

Nepali will be the primary language of instruction. But English will be required to cover technicalities. There will also be non-Nepali session speakers as well where interpretation will be provided.

## How do I apply?

You can apply through [Google Forms](#) or via video statement. You have the option to send in a CV or portfolio for consideration by email or link a digital version of the document in your application form.

You can apply in English and Nepali. The form is at the bottom of the call page on British Council and Film Development Board websites.

## How do I apply by video?

Video submissions are for candidates who do not find Google Forms accessible. You should refer to the application questions provided at the end of this guide and answer each of these questions in the order presented. Please make sure your video is no longer than 5 minutes long and send a link of the video to our contact email address. Please use subject line **“CFS Application Video Submission”** so that we can track your entry. You can send links through Google Drive, One Drive, Drop Box, Youtube or Vimeo.

We will only be able to evaluate submissions in Nepali or English.

## How will the participants be selected? What are the criteria for judgment?

A panel will be reviewing each application form. Decisions will be made based on the inputs provided in the form or what is included in the video. The panel will be mainly deciding based on purpose of the candidate and their background/experience. To make sure we have sufficient geographic and ethnic cover, we will be prioritising equality, diversity, and inclusivity in the selection process.

Successful applicants should be able to demonstrate commitment to their professional development as well as the sector.

## How may Covid-19 affect the programme and my participation?

There is currently low risk of a new wave, but CFS will make sure to account for state guidelines to keep everyone safe during the physical engagements. Masks and sanitation stations will be available for all participants for the course of their participation.

## When will I hear if my application is successful?

We expect to announce the selected participants by 7 June. If this is short notice, please make sure to email [cfs@film.gov.np](mailto:cfs@film.gov.np)

## How can I keep myself updated?

You will have an option to subscribe to CFS updates in the application form. We will notify you about future opportunities, updates, and news about CFS via email. You can also like the [Film Development Board](#) and [British Council](#) pages to follow our social media updates.

## Application Questions

Below are all inputs required or optional that are in the digital form. You use this to prepare your submission.

|    |  |
|----|--|
| 1. | Full name  |
| 2. | Age<br><input type="checkbox"/> 19 to 24<br><input type="checkbox"/> 25 to 32<br><input type="checkbox"/> 32 to 40<br><input type="checkbox"/> 40+   |
| 3. | Gender<br><input type="checkbox"/> Male<br><input type="checkbox"/> Female<br><input type="checkbox"/> Non-binary<br><input type="checkbox"/> Preferred not to say   |
| 4. | Current address  |
| 5. | Please share which you are linked with considering post-workshop work to implement your learning.<br><input type="checkbox"/> Province 1<br><input type="checkbox"/> Province<br><input type="checkbox"/> Bagmati Province<br><input type="checkbox"/> Lumbini Province<br><input type="checkbox"/> Gandaki Province<br><input type="checkbox"/> Karnali Province<br><input type="checkbox"/> Sudurpaschim Province  |
| 6. | Contact Number*  |
| 7. | Please help us understand your language skills. Use the following section to self-assess your knowledge of Nepali and English. Nepali is the primary language of instruction for the training, but English guest sessions are planned. This assessment will help us understand if interpretation will be required or not.<br><input type="checkbox"/> Poor (I understand but cannot respond, cannot read, or write)<br><input type="checkbox"/> Conversational only (I can speak with effort and can engage someone in general conversations)<br><input type="checkbox"/> Good (able to speak, read and write as a second or third language) |

|            |  |
|------------|--|
|            | <input type="checkbox"/> Proficient (excellent abilities in speaking, reading, and writing)  |
| <b>8.</b>  | Do you have any experience with film, media production, photography, arts education?<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> Maybe  |
| <b>9.</b>  | How would you rank your knowledge of filmmaking?<br>1 2 3 4 5 6 7 8 9 10   |
| <b>10.</b> | Please tell us about yourself covering any past work and achievements working with your local community or young people. If you have said you have experience with film please share details. Word limit 300 words.  |
| <b>11.</b> | Please upload your CV/Resume or Portfolio online in PDF format and share the url below. Max 2 pages should be used for CVs and 10 pages for a Portfolio submission. You may also email your CV to <a href="mailto:cfs@film.gov.np">cfs@film.gov.np</a> , please use "CFS Training CV" in the subject line. **This is optional, please use the background section effectively if you are not submitting a CV. |
| <b>12.</b> | STATEMENT OF PURPOSE: Please share why you are applying for this opportunity? How you will aim to apply your training in your community, with young people (preferred way will be through schools/community clubs etc.)? Add any on-going work that may benefit from your learning.  |
| <b>13.</b> | Do you have any special requirements? Please let us know if you have any disabilities. We will try to make arrangements accordingly.   |
| <b>14.</b> | How did you hear about this opportunity? *<br><input type="checkbox"/> Social Media (Instagram, Facebook, WhatsApp, Viber, Youtube)<br><input type="checkbox"/> Email<br><input type="checkbox"/> Word of Mouth (through referral)<br><input type="checkbox"/> Website<br><input type="checkbox"/> Newspaper<br><input type="checkbox"/> Other:  |
| <b>15.</b> | Would you like to receive updates from Children Film Society? Those who answer yes will be emailed by British Council and the Film Development about events, updates and opportunities with young film. *<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No   |
| <b>16.</b> | Do you have any questions about the opportunity that is not answered in the Application Guide or the call page? Please tell us what you want to know below.  |
| <b>17.</b> | Self-Declaration: I confirm (A.) I am available for the 10-12 June 2022 dates to attend the training in Kathmandu. (B.) I have never been convicted of any crimes and can provide a police report if selected.<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No  |